



18 July 2013

City Council Committee Report

TO: Mayor and Council

FR: Joanne L. McMillin, City Clerk

RE: Committee and Council Meeting Schedule

Recommendation:

That approval be hereby given for the summer meeting schedule to remain in effect for the duration of this term of Council, specifically with the combined Committee of the Whole and Property & Planning meetings being held at 9:00 a.m., typically on the third Tuesday of every month, followed by the regular meeting of Council the next week, typically on the fourth Tuesday of every month at 12:00 Noon; and

That public notice is hereby given that Council intends to continue with this revised meeting schedule for the duration of this Council's term as done during the 2013 summer months; and further

That three readings be given to a by-law to amend Council's Procedural By-law #120-2012 for this purpose.

Background:

As referred to by Councillor Lunny at the July Committee meeting, August is the last month of the summer meeting schedule and he inquired if Council would agree to continue under the status-quo for the remainder of this term of Council. Councillor Lunny received feedback from Council and staff on this suggestion which he may wish to comment on during the August Committee meeting deliberations. From my point of view, I am prepared to accommodate whatever schedule Council agrees to, however if the two Committees are to continue to be held on the same day, regard will have to be given to the timing as these meetings could run upwards to three hours each, or six hours in total. I will also say it has been very helpful for the Clerk's Department to have the meetings run Tuesday to Tuesday as we have the extra Monday to do final preparation for meetings on those weeks.

Whatever schedule is agreed to public notice will be required and possibly a further amendment to Council's Procedural By-law to provide for any change from what was previously in place prior to the summer meeting schedule being approved.

Budget:

N/A

Communication Plan/Notice By-law Requirements:

Staff, Media, Public, Portal.